SPARK HOUSE · PUBLIC MEETING REPORT

Isanti, Minnesota

Spark Guide Isanti City Council

November 4, 2026 7:00 PM

The council approved temporary snow-removal parking at Evergreen Apartments, downtown angled parking at the Creamery, and a winter restroom at Bluebird Park. It also advanced a playground safety audit, two land-use requests, and reuse of donated playground equipment.

Independent coverage · Edition November 13, 2026

Meeting document appendix

About this edition

Sources checked: Primary records checked November 12, 2026; the separate city Part 2 recording and transcript passes checked November 13, 2026.

Guide revised: November 13, 2026. Added decision follow-through, financial distinctions, resident guidance, contents, agenda navigation and document cross-links.

Review coverage: Names, motions and material figures were checked against selected audio passages and public records. The companion transcripts include editorial summaries, approximate passage timing and privacy omissions. Part 2 is supplied separately with its own timestamps. The transcripts are not fully verbatim or fully speaker-labeled records.

Corrections: Send a correction with the agenda item, timestamp or source document to augie@sparkworks.org. Approved city minutes and signed documents may establish details that remain unconfirmed here.

In this guide

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At a glance

$90 per month
Bluebird Park winter restroom service

20 acres
Sanbrook Greens parcel approved for annexation

4–1 vote
Support for the County Road 45 grant application

Meeting timeline

00:00:13 Call to order and public comment	**00:00:47** Agenda changes and adoption
00:01:58 Veterans Day proclamation	**00:03:20** October 20 minutes and announcements
00:10:34 Evergreen Apartments parking	**00:26:32** Woodland Park safety audit
00:35:09 Lions hearing-screening request	**00:41:41** Creamery angled parking
00:44:40 Bluebird Park winter restroom	**00:48:06** Delightful Acres conditional use permit
00:49:27 Sanbrook Greens annexation and zoning	**00:50:47** Moir Park playground equipment
01:12:20 Woodland Park signs	**01:13:36** County Road 45 grant support
01:19:39 City Hall access for council members	**01:26:54** Consent agenda and closed-session motion

Who took part

Council at roll call

Mayor Luke Merrill and council members George Hemen, Steve Lundeen, Nick Pedersen and Erika Zdon. All five were reported present.

00:00:33 · City council roster · October 20 council roll call in packet, p. 9

Opening and agenda

A–I

Opening and committee reports

Agenda and both sets of minutes approved 5–0

Mayor Luke Merrill called the meeting to order and read the Veterans Day proclamation. No one spoke during opening public comment. The council added the County Road 45 grant letter and City Hall access to the agenda. Committee updates covered the Fire District's tanker grant and ladder-truck replacement efforts and a Chamber of Commerce economic presentation.

00:00:13 · Packet, pp. 1–14 · Veterans Day proclamation, packet p. 3

Related documents: A1 · Veterans Day proclamation · A2 · November 4 City Council agenda · A3 · October 20 Committee of the Whole minutes · A4 · October 20 City Council minutes

E · Adopt the amended agenda

Approved 5–0

Motion by Nick Pedersen
Seconded by Steve Lundeen
Motion substance (paraphrase)
Adopt the agenda with the County Road 45 support letter and City Hall access added.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None

Voice vote. Names follow from attendance and the announced tally.

00:01:42

G.1 · Approve October 20 Committee of the Whole minutes

Approved 5–0

Motion by Steve Lundeen
Seconded by George Hemen
Motion substance (paraphrase) Approve the October 20 Committee of the Whole minutes.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None

Voice vote. Names follow from attendance and the announced tally.

00:03:33

G.2 · Approve October 20 City Council minutes

Approved 5–0

Motion by Steve Lundeen
Seconded by Erika Zdon
Motion substance (paraphrase) Approve the October 20 City Council minutes.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None

Voice vote. Names follow from attendance and the announced tally.

00:03:46

Parking, parks and public access

K.1 Evergreen Apartments parking

Approved 5–0

City Administrator Josi Wood introduced Tabitha Johnson, representing Evergreen Apartments. Johnson said the county declined her request to park along County Road 5. After discussing traffic and school buses, the council approved use of an adjacent unpaved area on the apartment property for temporary winter snow-removal parking, without salt.

00:10:34 · Packet, p. 15 · Motion at 00:25:52 · May 19 Committee of the Whole minutes, June 2 packet p. 5 · City administration

Related documents: A5 · Evergreen Apartments parking

Motion by Luke Merrill
Seconded by Steve Lundeen
Motion substance (paraphrase)
Allow temporary winter snow-removal parking on the unpaved portion of the Evergreen Apartments property.
Conditions No salt; the reviewed authorization concerns the temporary use discussed.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None
Voice vote. Names follow from attendance and the announced tally.
00:26:18

K.2 Woodland Park safety audit

Amended direction approved 5–0

Public Services Director Joshua Becker presented the $1,500 Institute for Environmental Assessment proposal. The council supported inspections for playgrounds or equipment built by Public Works and directed staff to explore lower quotes or in-house certification. Vendor selection and the final cost remain open.

00:26:32 · Packet, pp. 16–20 · Motion at 00:34:38

Related documents: A6 · Woodland Park playground safety audit · A7 · Woodland Park playground safety audit proposal

Motion by Steve Lundeen
Seconded by Nick Pedersen
Motion substance (paraphrase)
Support inspections for playgrounds or equipment built by Public Works and direct staff to explore lower quotes or in-house certification.
Amendments
The final direction differs from simply accepting the $1,500 vendor proposal. Exact adopted wording awaits an official record.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None
Voice vote. Names follow from attendance and the announced tally.
00:35:01

K.3 Isanti Lions hearing screenings

Policy drafting · no vote recorded

Elaine Fischer introduced herself on behalf of the Isanti Lions and requested the former City Hall library room once or twice a month for hearing screenings. City Clerk and Deputy HR Director Jaden Strand prepared the item memo. A council member proposed allowing the use, and staff offered to draft a policy for room scheduling and use by similar groups. Room use and screening dates are pending.

00:35:09 · Packet, p. 24 · Policy discussion at 00:38:59 · Fischer introduction at 00:35:26 · Lions roster for name spelling

Related documents: A8 · Isanti Lions hearing-screening request

Proposal to allow use of the former library room

No vote recorded

Motion by Name unconfirmed
Seconded by None recorded
00:39:00

K.4 Creamery angled parking

Approved 5–0

Community Development Director Stephanie Hillesheim presented the Creamery's 45-degree parking plan at 104 Main Street West. She named Public Services Director Joshua Becker and City Engineer Jason W. Cook as site reviewers. Chief of Police Travis Muyres was asked about the layout. The owner is responsible for installation, striping upkeep and snow removal on the private portion. The packet requires a 30-foot stop-sign setback and protection of the public alley.

00:41:41 · Packet, pp. 25–27 · City engineer · Police chief

Related documents: A9 · Creamery angled parking

Motion by Steve Lundeen
Seconded by Luke Merrill
Motion substance (paraphrase) Approve the Creamery angled-parking plan.
Conditions
Owner installation, striping upkeep and snow removal on the private portion; packet conditions include a 30-foot stop-sign setback and protection of the public alley.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None
Voice vote. Names follow from attendance and the announced tally.
00:44:31

K.5 Bluebird Park winter restroom

Approved 5–0

Community Development Director Stephanie Hillesheim presented a wheelchair-accessible portable restroom for winter use near the Bluebird Park amphitheater and bike path. Absolute Portables' winter service is $90 per month, compared with the $60 standard rate. Parks maintenance funds cover the service.

00:44:40 · Packet, pp. 28–29

Related documents: A10 · Bluebird Park winter restroom

> **Motion by** George Hemen
> **Seconded by** Erika Zdon
> **Motion substance (paraphrase)** Approve the wheelchair-accessible winter portable restroom at Bluebird Park.
> **Yea (5)** Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
> **Nay (0)** None
> **Abstain (0)** None
> Voice vote. Names follow from attendance and the announced tally.
> 00:47:57

Land use, playground reuse and street safety

K.6 Delightful Acres restaurant use

Conditional use permit approved 5–0

Associate Planner Jared Haas prepared the staff report for restaurant use at the existing wedding and events venue at 27600 Polk Street NE. The permit allows the operator to apply separately for a liquor license. Building, health, food-safety and fire requirements apply.

00:48:06 · Packet, pp. 30–33

Related documents: A11 · Delightful Acres conditional use permit

> **Motion by** Steve Lundeen
> **Seconded by** George Hemen
> **Motion substance (paraphrase)** Approve the conditional use permit for restaurant use at Delightful Acres.
> **Conditions**
> Separate liquor-license application and applicable building, health, food-safety and fire requirements remain.
> **Yea (5)** Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
> **Nay (0)** None
> **Abstain (0)** None
> Voice vote. Names follow from attendance and the announced tally.
> 00:49:20

K.7 Sanbrook Greens annexation and zoning

Approved 5–0

Associate Planner Jared Haas prepared the staff report for Capstone Homes' request to annex and zone parcel 05.021.0102 for R-1 single-family use. The packet describes about 20 acres in Isanti Township adjoining city limits. Platting and construction are later steps.

00:49:27 · Packet, pp. 34–38

Related documents: A12 · Sanbrook Greens annexation and rezoning

Motion by Steve Lundeen
Seconded by George Hemen
Motion substance (paraphrase) Approve annexation and R-1 zoning for the Sanbrook Greens parcel.
Conditions This action does not establish approval of later platting or construction.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None

Voice vote. Names follow from attendance and the announced tally.

00:50:36

K.8 Moir Park playground equipment

Removal and reuse motion passed 5–0

Public Services Director Joshua Becker presented Safety First's $9,446.30 removal quote for two donated structures from Moir Park in Bloomington and reinstallation estimates of $14,851 in 2026 and $19,851 later. The council backed removal and reuse and discussed starting with the smaller structure at Isanti Hills. The November 16 Parks and Recreation Board packet lists placement for discussion. Final scope and placement still need confirmation.

00:50:47 · Packet, p. 39 · Motion at 01:10:04 · November 16 Parks packet, pp. 7–8

Related documents: A13 · Moir Park playground removal · A14 · Moir Park contractor quotes · A22 · Playground equipment placement · A23 · Playground equipment placement memo and exhibit

Motion by Steve Lundeen
Seconded by Nick Pedersen
Motion substance (paraphrase) Support removal and reuse of the donated Moir Park playground equipment.
Conditions Final placement, installation scope and costs remain to be confirmed.
Yea (5) Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None

Voice vote. Names follow from attendance and the announced tally.

01:12:08

K.9 Woodland Park child-at-play signs

Approved 5–0

Council members supported signs at Woodland Park after discussing visibility when cars are parked on the street. They left a broader review of signs at other parks for later.

01:12:20 · Packet, p. 40

Related documents: A15 · Woodland Park child-at-play signage

> **Motion by** Steve Lundeen
> **Seconded by** George Hemen
> **Motion substance (paraphrase)**
> Approve child-at-play signs at Woodland Park. Broader park-sign review remains a later issue.
> **Yea (5)** Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
> **Nay (0)** None
> **Abstain (0)** None
> Voice vote. Names follow from attendance and the announced tally.
> 01:13:23

K.10 County Road 45 grant support

Support letter approved 4–1

The council backed a letter supporting Isanti County's Local Road Improvement Program application for County Road 45 from County State Aid Highway 5 to Highway 19. The presenter said County Engineer Justin Bergerson had requested support and explained that county and city applications compete in separate groups. The county resolution describes 1.82 miles of reconstruction with paved shoulders.

01:13:36 · County Board minutes, p. 4

Related documents: A16 · County Road 45 city support letter and map · A17 · County Road 45 county grant resolution

> **Motion by** George Hemen
> **Seconded by** Nick Pedersen
> **Motion substance (paraphrase)**
> Approve a city letter supporting Isanti County's County Road 45 Local Road Improvement Program application.
> **Yea (4)** 4 names unconfirmed
> **Nay (1)** 1 name unconfirmed
> **Abstain (0)** None
> **Individual votes unconfirmed** Luke Merrill, George Hemen, Steve Lundeen, Nick Pedersen, Erika Zdon
> The chair announced 4–1 after a voice vote. The recording does not clearly identify each member's vote.
> 01:19:27

City Hall access, consent and closed session

K.11

City Hall access for council members

Discussed · no vote recorded

Councilmember Nick Pedersen asked about after-hours access for members arriving early. Mayor Luke Merrill invited Councilmember Erika Zdon to weigh in. Members discussed staff-assisted entry, accountability and the cost of changing access. The discussion ended with support for continuing to arrange entry through staff.

01:19:39 · Discussion ends at 01:26:25

L

Consent agenda

Approved 4–0

The four consent items covered $150,435.18 in payroll and $834,955.23 in accounts payable, the 2027 meeting calendar, $1,615 in Illuminate Isanti donations, and Guardian for 2027 paid leave and life insurance. Assistant Finance Director Pam Dahlheimer prepared the payment memo, and Human Resources Director Katie Grotte prepared the Guardian memo. Staff identified a $297,590 bond service payment. The packet puts total event donations at $6,865.

01:26:54 · Packet, pp. 41–50

Related documents: A18 · Payroll and accounts payable · A19 · 2027 city meetings calendar · A20 · Illuminate Isanti donations · A21 · Guardian paid leave and life insurance

Motion by Erika Zdon
Seconded by George Hemen
Motion substance (paraphrase)
Approve the four-item consent agenda: payroll and accounts payable, 2027 meeting calendar, Illuminate Isanti donations, and Guardian paid leave and life insurance.
Yea (4) Luke Merrill, George Hemen, Nick Pedersen, Erika Zdon
Nay (0) None
Abstain (0) None
Did not vote Steve Lundeen was in the hallway, as announced by the chair.
Voice vote. Names follow from attendance and the announced tally.
01:28:38

N

Closed session

Motion approved 4–0

Mayor Luke Merrill called for a motion to close the session for labor-negotiation strategy. This is the final audible action in Part 1. The separately posted Part 2 records the later return to open session and adjournment.

01:28:51 · Packet, p. 2

Related documents: A26 · November 4 City Council minutes

> **Motion by** Nick Pedersen
> **Seconded by** Erika Zdon
> **Motion substance (paraphrase)** Close the public session for labor-negotiation strategy.
> **Yea (4)** Luke Merrill, George Hemen, Nick Pedersen, Erika Zdon
> **Nay (0)** None
> **Abstain (0)** None
> **Did not vote** Steve Lundeen was in the hallway, as announced by the chair.
> Voice vote. Names follow from attendance and the announced tally.
> 01:29:06

Part 2: Public return and adjournment

O (Part 2)

Return to open session and adjournment

Adjournment approved 5-0

The separate city recording shows the council returning to open session, considering a motion and second to adjourn, and announcing a 5-0 vote. The mover, seconder and individual voters remain unconfirmed. Part 2 timestamps restart at zero; the clock time of adjournment is not established.

00:00:04 · City recording: Part 2

> **O · Adjourn the meeting**
> **Approved 5–0**
> **Motion by** Name unconfirmed
> **Seconded by** Name unconfirmed
> **Motion substance (paraphrase)** Adjourn the meeting after returning to open session.
> **Yea (5)** 5 names unconfirmed
> **Nay (0)** None
> **Abstain (0)** None
> A motion and second are audible. The chair announced 5–0. The individual voting voices, mover and seconder remain unconfirmed.
> 00:00:12 · Part 2 motion and vote, approximately 00:12–00:21

Decision follow-through

K.2 · Playground inspections

Responsible staff
Public Services presented the item; a separate delivery assignment was not established in the reviewed record.

Next step
Explore lower inspection quotes or in-house certification for Public Works-built playgrounds or equipment.

Expected date
No completion date verified.

Latest verified status
Open at the November 12 source check. Vendor and final cost remain unconfirmed.

00:35:01 · Packet, pp. 16–20 · Motion at 00:34:38

K.3 · Former library room and hearing screenings

Responsible staff
City staff offered to draft a room-use policy. The reviewed record does not assign an individual owner.

Next step
Draft scheduling and use rules for the Lions request and similar groups.

Expected date
Staff tentatively targeted the next council meeting, if time allowed, or the December meeting. No firm return date or screening schedule is verified.

Latest verified status
Policy drafting discussed; no second or vote recorded.

00:39:00 · Packet, p. 24 · Policy discussion at 00:38:59 · Fischer introduction at 00:35:26 · Lions roster for name spelling

K.8 · Donated playground equipment

Responsible staff
Public Services and the Parks and Recreation Board are involved in the recorded follow-up.

Next step
Clarify scope, installation timing, funding and final placement.

Expected date
The November 16, 2026 Parks Board agenda lists placement discussion at its 6:00 PM meeting. This is a discussion date, not a completion deadline.

Latest verified status
Removal and reuse approved; final placement and installation scope still need confirmation.

01:12:08 · Packet, p. 39 · Motion at 01:10:04 · November 16 Parks packet, pp. 7–8

L.2 · January meeting date

Responsible staff
City administration is the source to consult for the current calendar.

Next step
Resolve the packet memo's January 4 date versus the graphic's January 5 date.

Expected date
Before attending the first January 2027 meeting.

Latest verified status
Conflict unresolved in the November 4 recording and November 12 source check.

Calendar memo and graphic, pp. 44–45 · City meeting index

Money and commitments

K.2 · Safety audit proposal

Amount and stage
$1,500 proposed by IEA. The reviewed vote supports inspections and exploring alternatives; it does not establish a $1,500 vendor contract.

Frequency
One-time proposal.

Funding / paid status
Funding source and any payment are unconfirmed.

Remaining uncertainty
Vendor selection and final cost.

00:35:01 · Packet, pp. 16–20 · Motion at 00:34:38

K.5 · Winter portable restroom

Amount and stage
$90 per month winter service supported by the approved item, compared with the $60 standard rate.

Frequency
Monthly during the winter service period; total months and total charge are not established here.

Funding / paid status
Parks maintenance funds; actual payment is not verified.

00:47:57 · Packet, pp. 28–29

K.8 · Playground removal and installation

Amount and stage
Removal quote: $9,446.30. Reinstallation estimates: $14,851 in 2026 or $19,851 later. These are separate quoted stages, not a verified single contract total.

Frequency
One-time project costs.

Funding / paid status
Final funding allocation, executed contract and payment are not verified.

Remaining uncertainty
Final scope, placement, installation timing and the late quote handouts.

01:12:08 · Packet, p. 39 · Motion at 01:10:04 · November 16 Parks packet, pp. 7–8

L.1 · Payroll and accounts payable

Amount and stage
The consent agenda approved $150,435.18 in payroll and $834,955.23 in accounts payable.

Frequency
The meeting's payment cycle; these figures are not an annual operating total.

Funding / paid status
The packet payment register is the source for individual accounts. This guide does not independently verify bank settlement.

Related amount
Staff identified a $297,590 bond service payment. It is not added again to the approved payment totals.

01:28:38 · Packet, pp. 41–50

L.3 · Illuminate Isanti donations

Amount and stage
$1,615 in donations accepted in this consent agenda; $6,865 cumulative donations shown in the packet.

Frequency
These new and cumulative amounts are not additive.

Funding / paid status
These amounts are donations accepted; subsequent expenditure is not verified here.

01:28:38 · Packet, pp. 41–50

For residents

Park users and nearby residents

The donated playgrounds, inspections and Woodland Park signs affect park facilities and their timing. Final equipment placement is still open.

Next public discussion
November 16, 2026 Parks and Recreation Board, 6:00 PM, according to its posted agenda.

How to follow
Use the city agenda and current meeting listing to confirm location, access and any changes.

Parks agenda and placement memo, pp. 1 and 7

Residents following the 2027 budget

The city's November 17 budget work-session notice welcomes public attendance after the regular council meeting at City Hall. The December 1 Truth-in-Taxation notice invites public input at 7:00 PM in the council chambers.

How to participate
Attend under the city's current meeting and hearing procedures. Check the official notice before traveling.

Time context
These dates were future events at the November 12 source check; they remain historical notices in later readings.

City budget work-session notice · City hearing notice

Lions screening participants

The requested former library room and once- or twice-monthly screenings were discussed. No screening schedule or final room-use approval is established in this guide.

Next step
Wait for the city room-use policy and a confirmed screening announcement before relying on dates or access.

Packet, p. 24 · Policy discussion at 00:38:59 · Fischer introduction at 00:35:26 · Lions roster for name spelling

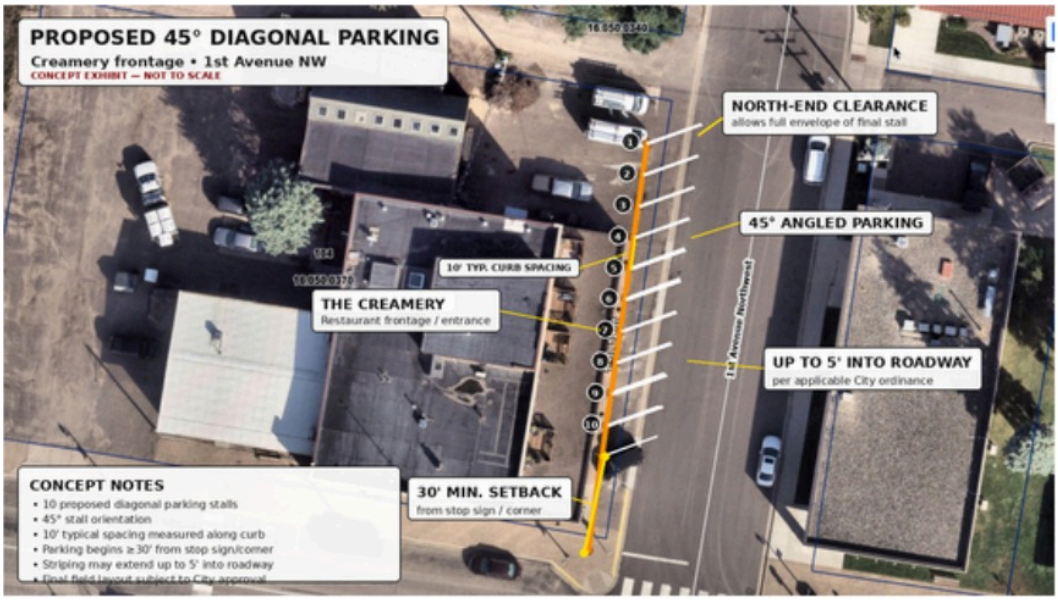
Property owners and applicants

Evergreen's winter parking is temporary and without salt. Creamery parking carries installation, upkeep, snow-removal and layout conditions. Delightful Acres still requires separate licensing and other applicable permits; Sanbrook Greens annexation is followed by later platting and construction steps.

How to verify
Read the original staff documents and any later signed approval through the city. This guide summarizes the meeting rather than issuing permits.

Packet, p. 15 · Motion at 00:25:52 · May 19 Committee of the Whole minutes, June 2 packet p. 5 · City administration · Packet, pp. 25–27 · City engineer · Police chief · Packet, pp. 30–33 · Packet, pp. 34–38

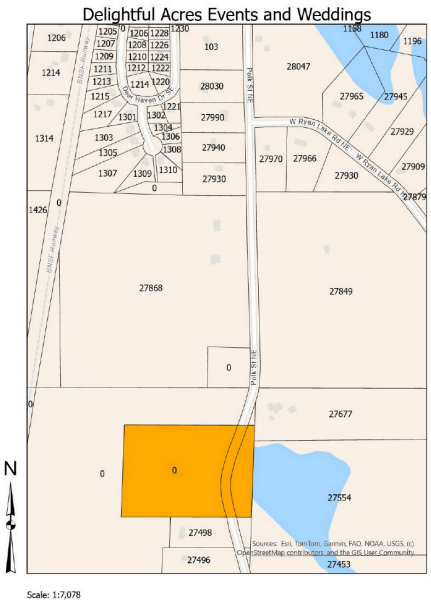
What the city exhibits show



The Creamery's First Avenue parking concept

The concept shows 10 stalls and a 30-foot minimum setback from the stop sign. The markings lie beside the Creamery along First Avenue NW. The packet calls this a concept and labels it as out of scale.

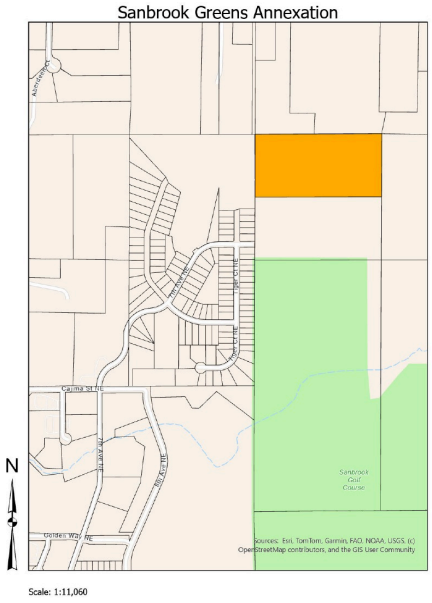
City packet, p. 27



Delightful Acres site

The highlighted site lies by the bend in Polk Street NE, west of the water shown on the map. The permit concerns the existing event property.

City packet, p. 33



Sanbrook Greens parcel

The highlighted parcel sits east of the neighborhood street grid and north of the golf course. The map identifies the annexation area.

City packet, p. 38

Follow-up and public records

November 16 · Used playground equipment

The Parks and Recreation Board's 6:00 p.m. agenda lists used playground equipment placement for discussion. The November 4 council had discussed arranging an earlier parks meeting to address timing.

Parks agenda and placement memo, pp. 1 and 7

November 17 · Budget work session

The city's notice says the work session follows the regularly scheduled council meeting at City Hall. Members of the public are welcome to attend.

City budget work-session notice

December 1 · Truth-in-Taxation hearing

The city's notice sets the budget and property-tax levy hearing for 7:00 p.m. in the council chambers. The notice invites public input.

City hearing notice

January 2027 · Confirm the first meeting date

The calendar staff memo says the first Council and Economic Development Authority meetings will be Monday, January 4. The calendar graphic in the same packet lists Tuesday, January 5. The recorded consent vote gives no clarification. Check the city's current listing before attending.

Calendar memo and graphic, pp. 44–45 · City meeting index

Recording and sources

Part 1 runs 1:30:11 and contains 14 recorded votes. A separate 1:25 Part 2, reviewed November 13, shows the return to open session and an additional 5-0 adjournment vote. Both recordings have unusable black picture. Segment timestamps restart in Part 2. This guide uses the recovered English audio, reviewed transcript derivatives and public records. The city index had no November 4 minutes at the November 12 check. Vote notes explain inferred names and unconfirmed individual choices.

- City of Isanti recording · City Council 11.4.26
- Official November 4 agenda packet · 50 pages
- City agenda and minutes index · event 389
- November 16 Parks and Recreation Board packet
- October 20 Isanti County Board minutes · Road 45
- November 17 city budget work-session notice
- December 1 city Truth-in-Taxation notice
- City council roster
- City administration roles
- Community development roles
- City of Isanti: City Council 11.4.26 part 2

Revision history

- **November 12, 2026** · Established the pilot from recovered audio, reviewed transcripts and city records, with named motions, vote-attribution notes and the actual meeting-document appendix. Documented unusable video and uncertain individual votes.
- **November 13, 2026** · Added decision follow-through, financial stages, resident guidance, contents, agenda bookmarks, document cross-links and tagged structure for the authored report pages. The recorded vote results are unchanged.
- **November 13, 2026** · Located and reviewed the separate 85-second Part 2 recording. Added the public return and 5-0 adjournment, correcting the earlier gap in final-session coverage. The 14 Part 1 vote results are unchanged; the Part 2 mover, seconder and voter identities remain unconfirmed.

Appendix · Meeting documents

A1 · Veterans Day proclamation

F.1 · Unsigned city packet copy

Read the original appendix pages 00:01:58 · Packet p. 3

A2 · November 4 City Council agenda

Posted packet agenda

Read the original appendix pages Packet pp. 1–2

A3 · October 20 Committee of the Whole minutes

G.1 · Clerk memo and packet minutes approved November 4

Read the original appendix pages Packet pp. 4–7

A4 · October 20 City Council minutes

G.2 · Clerk memo and packet minutes approved November 4

Read the original appendix pages Packet pp. 8–14

A5 · Evergreen Apartments parking

K.1 · Staff memo

Read the original appendix pages Packet p. 15

A6 · Woodland Park playground safety audit

K.2 · Staff memo and draft resolution

Read the original appendix pages Packet pp. 16–17

A7 · Woodland Park playground safety audit proposal

K.2 · Vendor proposal and terms in the city packet

Open proposal and terms, packet pp. 18–23

A8 · Isanti Lions hearing-screening request

K.3 · Staff memo

Read the original appendix pages Packet p. 24

A9 · Creamery angled parking

K.4 · Staff memo, draft resolution and exhibit

Read the original appendix pages Packet pp. 25–27

A10 · Bluebird Park winter restroom

K.5 · Staff memo and draft resolution

Read the original appendix pages Packet pp. 28–29

A11 · Delightful Acres conditional use permit

K.6 · Staff memo, draft resolution, findings and map

Read the original appendix pages Packet pp. 30–33

A12 · Sanbrook Greens annexation and rezoning

K.7 · Staff memo, draft resolution, findings and map

Read the original appendix pages Packet pp. 34–38

A13 · Moir Park playground removal

K.8 · Staff memo

Read the original appendix pages Packet p. 39

A14 · Moir Park contractor quotes

K.8 · Handouts discussed in the meeting. Copies unavailable in the posted packet.

00:51:01

A15 · Woodland Park child-at-play signage

K.9 · Staff memo

Read the original appendix pages Packet p. 40

A16 · County Road 45 city support letter and map

K.10 · Handouts discussed in the meeting. Copies unavailable in the posted packet.

01:13:49

A17 · County Road 45 county grant resolution

K.10 context · Adopted county resolution 26-13-09

Open county minutes, p. 4

A18 · Payroll and accounts payable

L.1 · Staff memo, payroll summary and payment register

Read the original appendix pages Packet pp. 41–43

A19 · 2027 city meetings calendar

L.2 · Staff memo and packet calendar

Read the original appendix pages Packet pp. 44–45

A20 · Illuminate Isanti donations

L.3 · Staff memo and draft resolution

Read the original appendix pages Packet pp. 46–47

A21 · Guardian paid leave and life insurance

L.4 · Staff memo, draft resolution and quote comparison

Read the original appendix pages Packet pp. 48–50

A22 · Playground equipment placement

K.8 follow-up · November 16 Parks Board agenda

Read the original appendix pages Packet p. 1

A23 · Playground equipment placement memo and exhibit

K.8 follow-up · November 16 Parks Board packet

Read the original appendix pages Packet pp. 7–8

A24 · November 17 budget work session

City public notice

Read the original appendix pages Open city notice

A25 · December 1 Truth-in-Taxation hearing

City public notice

Read the original appendix pages Open city notice

A26 · November 4 City Council minutes

Minutes had yet to appear in the city index at the November 12 check.

City meeting index

Spark House · Independent public meeting coverage

VETERANS DAY PROCLAMATION



NOVEMBER 11, 2026

WHEREAS, on November 11th each year, our nation honors the brave men and women who have served in the United States Armed Forces, recognizing their dedication, sacrifice, and unwavering commitment to protecting the freedoms and liberties we hold dear; and,

WHEREAS, Veterans Day serves as an opportunity for our community to express heartfelt gratitude to all Veterans - those who have served in times of war and peace, and those who have given selflessly to ensure the safety of our nation; and,

WHEREAS, we honor the legacy of our veterans who have served both at home and abroad, recognizing that their sacrifice has played an essential role in upholding the core values of our nation and,

WHEREAS, the City of Isanti acknowledges the tremendous sacrifices made by these individuals and their families, and appreciates the enduring spirit of service they have instilled in our community; and,

WHEREAS, it is fitting that we take time not only to remember the sacrifices of those who have served but also to reflect on the unity and resilience they have inspired within our city and our nation;

NOW, THEREFORE, I, Luke Merrill, Mayor of the City of Isanti, do hereby proclaim November 11, 2026 as Veterans Day in the City of Isanti, and encourage all residents to join in commemorating this special day, to participate in the ceremonies and observances honoring our veterans, and to express our deepest gratitude for their service and sacrifice.

Mayor Luke Merrill

AGENDA
CITY OF ISANTI
CITY COUNCIL MEETING

WEDNESDAY, NOVEMBER 4, 2026 – 7:00 PM
COUNCIL CHAMBERS

WATCH MEETING LIVE AT
WWW.FACEBOOK.COM/CITYOFISANTI

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Public Comment

E. Adopt Agenda

F. Proclamations/Commendations/Certificate Award
1. Proclamation for Veterans Day - November 11, 2026

G. Approve City Council Minutes
1. October 20, 2026 - Committee of the Whole Minutes
2. October 20, 2026 - City Council Minutes

H. Announcements
1. Canvass Board Meeting - Tuesday, November 10, 2026 at 5:00 pm
2. City Hall Closed in Observance of Veterans Day *(Federal Holiday)* - Wednesday, November 11, 2026
3. Committee of the Whole Meeting - Tuesday, November 17, 2026 at 5:00 pm
4. City Council Meeting - Tuesday, November 17, 2026 at 7:00 pm
5. Parks and Recreation Board Meeting - Tuesday, November 24, 2026 at 6:00 pm
6. County Communications

I. Council Committee Reports

J. Public Hearings

K. Business Items
1. Evergreen Apartments Parking Continued Discussion
2. Woodland Park Playground Safety Audit Discussion
3. Request for Public Use of Facility for Hearing Tests Discussion
4. Resolution to Consider Approving a Request for Angled Parking Abutting First Ave NW
5. Resolution to Consider Approving the Seasonal Placement of a Handicap-Accessible Portable Restroom at Bluebird Park for Winter Months
6. Resolution to Consider Request by Delightful Acres Weddings and Events to Consider Approval of a Conditional Use Permit for 27600 Polk St NE.
7. Resolution to Consider Request by Capstone Homes for Annexation by Property Owner

Petition and Zoning Map Amendment located at PID 05.021.0102

8. Moir Park Playground Removal Quote Discussion
9. Woodland Park Child at Play Signage

L. Approve Consent Agenda

1. Payroll in the Amount of $150,435.18 and Accounts Payable in the Amount of $834,955.23
2. Approving 2027 Meeting Dates
3. Resolution to Accept Donations for Illuminate Isanti 2026
4. Resolution to Approve the Vendor Guardian for MN Paid Leave and Life Insurance for 2027

M. Other Communications

N. Closed Session

1. Closed Session for Labor Negotiation Strategies Pursuant to Minn. Stat. 13D.03

O. Adjournment

AGENDA ITEM NO. G.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: November 4, 2026
Subject: October 20, 2026 - Committee of the Whole Minutes

Background:

Attached are draft minutes for consideration of approval.

Request:
Staff is requesting action on this item.

Attachment(s):
- 10-20-2026 COW Minutes

MINUTES
CITY OF ISANTI
COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 20, 2026 – 5:00 PM
COUNCIL CHAMBERS

A. Call to Order
Mayor Merrill called the meeting to order at 5:04 pm

B. Pledge of Allegiance
The Pledge of Allegiance was recited.

C. Roll Call
Members Present: Steve Lundeen, Luke Merrill, George Hemen, Nick Pedersen, Erika Zdon

Staff Present: CC/DHRD Strand, CDD Hillesheim, Interim FD Dahlheimer, AP Haas, Officer Saba

Others Present that Spoke at the Meeting: Sheryl Davidson

D. Public Comment
None

E. Business

1. Veterans Memorial Park Discussion

Quotes and design. Staff presented three quotes for flagpoles and flags at the Veterans Memorial:

- The flagpole company quoted $26,970.60 for poles and flags only.
- Northland Landscaping quoted $25,925 for poles, flags, mulch (approximately a 50' x 50' area), and installation.
- Thomas Lilyerd quoted $26,000 for poles and installation only.
- Isanti Electric estimated $3,000 to bring electricity to the site for lighting.

Staff recommended Northland because it was the lowest quote and included the most items. Northland's quote is itemized, so poles could be purchased separately from mulch and edging. A separate Northland option with pavers and flags, but without monuments, totaled roughly $49,000–$50,000.

Councilmembers agreed that the 65-foot poles in one quote were too tall for a pedestrian park, noting the vendor would not quote shorter poles. They favored a 35-foot center American flag with 25-foot surrounding poles. The Mayor suggested a bench, rather than a city flag, to recognize the City of Isanti.

Fundraising and community involvement. The Committee discussed several ideas:

- donor bricks or pavers;
- names of residents lost in war;

- business sponsorships;
- a possible "round up" partnership through Beyond the Yellow Ribbon at the liquor store.

Councilmember Zdon and others said the project would be stronger if led by a passionate community member, similar to the Play Isanti model used for pickleball and the skate park. Councilmember Lundeen suggested contacting Jim Rossberg of Beyond the Yellow Ribbon and the Honor Guard, and the Mayor noted a retired local Navy veteran from the color guard had offered to help.

Location. Sheryl Davidson asked why Eagle Park was selected and raised Unity Park as an alternative.

- Staff and several members said Eagle Park is quiet, underused, centrally located on Main Street, and will be less visually impaired once the post office relocates. Unity Park has more traffic from school activity and rodeo parking.
- Councilmember Hemen asked about the adjacent grassy lot, which staff said is privately owned.
- Councilmember Lundeen and Councilmember Zdon raised Bluebird Park as another option.
- The VFW site was discussed. Because it is private property, city funds cannot be spent there, but the City could accept donated land.

Role of the City. Councilmember Pedersen questioned why the memorial should be city-driven absent a VFW request. Other members responded that it was a prior Council goal. They said the City should show appreciation to veterans while remaining fiscally responsible, and that the City could serve as the "seed" and driving force for a community-led effort.

Direction. By consensus, staff will proceed toward purchasing the poles from Northland but will delay installation until spring, pending location and concept decisions. Councilmember Pedersen will speak with the VFW. Councilmember Lundeen will contact Jim Rossberg. Councilmember Lundeen also suggested staff check Fergus Flags as a possible pole source. The item will return at the next Committee of the Whole meeting.

2. Budget Work Session Discussion

Staff sought direction on budget work sessions before the Truth in Taxation meeting on December 1. The preliminary budget reflects approximately a 3 percent levy reduction with a relatively flat fund balance.

Staff reported that Delta Dental came in at a 1 percent increase (5 percent was budgeted). Health insurance came in at a 0 percent increase (10 percent was budgeted). Staff estimated about $64,000 in savings, with about $40,000 attributable to the General Fund.

Direction. By consensus and without objection, the Council scheduled a budget work session for November 17, immediately following the Council meeting, with a final budget to be set on December 1.

3. Skate Park Discussion

The Mayor reported that the skate park contractor absorbed an estimated $15,000–$20,000 in

material and labor overages on the bowl and has a short-term liquidity shortfall. About 30 percent of the concrete plaza work is complete, and the contractor received its 50 percent down payment.

The Mayor proposed that the City act as fiscal host for the remaining materials, up to $10,000 (estimated at $9,800). Vendors would be Knife River, Isanti Ready Mix, Cemstone, Menards, and Coremark Metals. The City would pay vendors directly, and the total would be deducted from the contractor's final payment. The City Attorney advised that a not-to-exceed amount and named vendors would be acceptable.

Direction. Staff would order and pick up materials from a list provided by the contractor. Councilmember Pedersen asked what protection the City has if the contractor leaves after concrete is ordered. The Council agreed the amendment should provide that, "success or failure," the amount comes out of the contractor's final payment. The item was to be added to the Council agenda that evening.

F. Council-Identified Goals

1. Council-Identified Goals

G. Adjournment

Motion by Councilmember Steve Lundeen, seconded by Councilmember Erika Zdon to adjourn. The meeting concluded at 5:53 pm. Motion carried: 5 - 0.

Respectfully Submitted,

Jaden Strand
City Clerk/Deputy HR Director

AGENDA ITEM NO. G.2

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: November 4, 2026
Subject: October 20, 2026 - City Council Minutes

Background:

Attached are draft minutes for consideration of approval.

Request:
Staff is requesting action on this item.

Attachment(s):

- 10-20-2026 City Council Minutes

MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING

TUESDAY, OCTOBER 20, 2026 – 7:00 PM
COUNCIL CHAMBERS

WATCH MEETING LIVE AT
WWW.FACEBOOK.COM/CITYOFISANTI

A. Call to Order
The Mayor called the City Council meeting to order at 7:04 pm.

B. Pledge of Allegiance
The Pledge of Allegiance was recited.

C. Roll Call
Members Present: Steve Lundeen, Luke Merrill, George Hemen, Erika Zdon, Nick Pedersen

Staff Present: CC/DHRD Strand, CDD Hillesheim, Interim FD Dahlheimer, AP Haas, CE Cook, PSD Becker, and Officer Saba

Others Present Who Spoke at the Meeting: Dylan Armstead (Capstone)

D. Public Comment
The Mayor opened the floor for public comment. No one spoke, and public comment was closed.

E. Adopt Agenda
The Mayor noted two additions to the agenda: the Veit & Company playground salvage agreement (Item K3), and the skate park resolution amending Resolution No. 2025-172 (Item K4). The K3 item had already been published. K4 had not yet been published.

Motion by Councilmember Nick Pedersen, seconded by Councilmember Steve Lundeen to approve with the modification listed above. Motion carried: 5 - 0.

F. Proclamations/Commendations/Certificate Award
None

G. Approve City Council Minutes
1. October 6, 2026 - City Council Meeting Minutes

Motion by Councilmember Nick Pedersen, seconded by Councilmember Steve Lundeen to approve. Motion carried: 5 - 0.

H. Announcements
The Mayor read the following announcements:
1. **Parks and Recreation Board Meeting - Tuesday, October 27, 2026 at 5:00 pm at Woodland Park *(905 Triumph Trail NE)***
2. **General Election - Tuesday, November 3, 2026 from 7:00 am - 8:00 pm**

3. **Economic Development Authority - Wednesday, November 4, 2026 at 6:30 pm**
4. **City Council Meeting - Wednesday, November 4, 2026 at 7:00 pm**
5. **Canvass Board Meeting - Tuesday, November 10, 2026 at 5:00 pm**
6. **CITY OFFICES CLOSED - Wednesday, November 11, 2026 in Observance of Veterans Day *(Federal Holiday)***
7. **County Communications**

No county representatives were present, so there were no County Communications.

The Council recessed so the Planning Commission could complete a remaining agenda item with an applicant waiting.

Motion to recess was made at 7:06 pm by Councilmember Pedersen and seconded by Councilmember Zdon. The motion carried 5-0.

Motion to resume was made to resume at 7:45 pm by Councilmember Pedersen and seconded by Councilmember Hemen. The motion carried 5-0.

I. Council Committee Reports

Councilmember Zdon reported that BMX was hosting its Spooktacular trick-or-treat event that weekend. She also reported that BMX had its best-ever turnout for recent board elections.

The Mayor reported on several items:
Art and Science Academy: He attended its monthly board meeting. The school discussed its financial difficulties and operational adjustments to balance its budget and increase enrollment. It is seeking to lease its middle school building (a likely 5- to 7-year lease) and may sell a commercial lot on Highway 65. Interested parties were encouraged to contact the school.
Upcoming meetings: He will attend the Chamber of Commerce monthly event and ISD 911 district meetings and report back at the next Council meeting
Illuminate Isanti: Volunteers from the Isanti Together group began assembling Illuminate Isanti items. The event is now volunteer-run rather than city-run, which also produces cost savings. The Mayor thanked the group.
Skate park: The skate park bowl is open. The other skate park features are still in progress.
Woodland Park and Academy Park: The new Woodland Park on the east side of town is open, with a ribbon cutting planned for the following Tuesday at 5:00 PM. Academy Park is also available on the east side of town.

Councilmember Pedersen asked whether anyone had questions or concerns about the fire district budget before he attended the fire district meeting the next day. None were raised.

J. Public Hearings

None

K. Business Items

1. Resolution to Consider Sanbrook Greens Concept Plan Review

Staff and Dylan, representing Capstone Homes, presented the Sandbrook Greens concept for the former golf course. The site is 211 acres with 123 net developable acres and

approximately 453 homes. Dylan said the concept was last reviewed in July and has since been revised. Changes included street realignments, an added neighborhood park, sidewalks, mitigation of outlots, and an emergency access plan developed with the fire chief. Three items were presented for Council support by resolution.

Road alignment (T-intersection). The City's Comprehensive Plan calls for a continuous roadway at the main access, but Capstone proposed a T-intersection.

- **Capstone's rationale.** Dylan said the T-intersection provides traffic calming and avoids wetland impacts. He added that a long straight road is less appealing to buyers.
- **Staff position.** Staff said the request originated as a clarifying question to Council and noted this is a longstanding comprehensive plan item. Staff and the fire chief recommended widening the road at the jog to 36–38 feet, with unrestricted parking on the west side.
- **Council response.** Majority of Council supported the T-intersection, citing speeding concerns on long stretches. A 4-way stop is anticipated at the internal cross-section.

Park location. The park would be about 0.71 acre on a roughly 1.5-acre parcel next to a large wetland. The location was City-preferred and was reviewed by the Park Board on August 25.

- **Mayor's concern.** The Mayor stated he will hold a "hard line" against paying market value for the parcel and wants the statute provided. Sharing the developer benefits from the park, and he wants park dedication funds retained by the City.
- **Staff and developer response.** Staff said state statute requires that park dedication fees be credited for the market value of dedicated land. Capstone's representatives said the credit applies only to future dedication fees and that a park is deducted from that obligation. They estimated about $900,000 in total dedication fees at buildout, a park cost around $300,000, and a comparable Rum River Meadows play area of 4,000 square feet serving about 300 homes.
- **Other members.** Councilmember Zdon and Councilmember Lundeen expressed concern about the park's small size relative to 453 homes. Councilmember Pedersen was comfortable with the location.
- **Park funding.** Staff confirmed the resolution addressed only the park's location, not funding.

Other topics.

- A planned future access would consolidate the Tibetan American Foundation's driveway.
- The City and developer do not own the strip connecting 10th Avenue NE, so a path could not be guaranteed.
- The Mayor requested a tree buffer along Tiger Court. Capstone said the current plan calls for one tree per rear yard, and a tree study will be done over the winter.
- Councilmember Zdon asked that mature trees be preserved wherever possible.

RESOLUTION 2026-153 PROVIDING CONCEPTUAL FEEDBACK AND PRELIMINARY CONSENSUS FOR THE PROPOSED SANBROOK GREENS DEVELOPMENT

The Mayor said his no vote shall reflect his wish for a more favorable park dedication outcome for residents concerned about growth. He said his position could change.

Motion by Councilmember George Hemen, seconded by Councilmember Steve Lundeen to approve the Tintersection road alignment, the park location, and two County Road 5 access points. Motion carried: 4 - 1, with Luke Merrill voting nay.

2. Ordinance to Consider Repealing and Replacing Chapter 87; Animals

Staff explained that the ordinance repeals and replaces the City's animal regulations in Chapter 87. The review began after a resident requested to keep quail and revealed provisions adopted over many years that needed reorganization. The Committee of the Whole reviewed it and recommended moving it forward. It was posted for the required ten days, and any changes would require reposting.

Councilmember Lundeen said he disliked the "animal unit" system and would prefer flat numbers. The Mayor raised concern that the combination examples might confuse residents. Staff pointed to the worked example in the ordinance. Members agreed the Council had already moved past that approach.

ORDINANCE NO. 848 REPEALING AND REPLACING CHAPTER 87; ANIMALS

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to approve. Motion carried: 5 - 0.

3. Resolution to Consider Approving a Salvage Agreement with Veit & Company, Inc. and Authorizing the Acceptance of Donated Playground Equipment

The Mayor explained that the Council had previously authorized up to $15,000 for two used playground sets. The Mayor negotiated with Veit & Company, which agreed to donate the sets at no cost, and the resolution is a standard removal and liability agreement. Removal of the equipment will be handled by Bauer Playground under a contract of about $8,600, and staff will seek a second bid.

A certified playground inspector found the equipment is structurally sound. It needs power washing and sanding, and a rubber-coated stair deck showing minor bubbling has an expected 5 to 10 years of life before recoating.

A public works employee will attend the removal and haul equipment back, which offsets the $1,500 transportation cost in the contractor's quote. One set is planned for Isanti Hills, and the Park Board will discuss placement at its next meeting. Removal is expected within roughly a month. The Mayor said Veit's contract assigns responsibility to the City, and the removal contractor has accepted risk for its work. Councilmember Pedersen suggested recoating and power washing while the equipment is disassembled.

RESOLUTION 2026-160 APPROVING A SALVAGE AGREEMENT WITH VEIT & COMPANY, INC. AND AUTHORIZING THE ACCEPTANCE OF DONATED PLAYGROUND EQUIPMENT

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to

approve. Motion carried: 5 - 0.

4. Resolution to Consider Amending Resolution No. 2025-172 Authorization of Park Dedication Fund Expenditures for Phase One of the Skate Park

Staff presented the resolution authorizing up to $10,000 in park dedication funds for phase one skate park materials. Vendors named were Menards, Isanti Ready Mix, Knife River, Cemstone, and Coremark Metals. Public works is authorized to order materials within the budget limit, and amounts paid are deducted from the contractor's final payment. Councilmember Pedersen asked for confirmation that the resolution includes language that deduction applies whether or not the contractor completes the work, and staff confirmed the language.

RESOLUTION 2026-161 Amending Resolution No. 2025-172 AUTHORIZATION OF PARK DEDICATION FUND EXPENDITURES FOR PHASE ONE OF THE SKATE PARK

Motion by Councilmember Steve Lundeen, seconded by Councilmember George Hemen to approve. Motion carried: 5 - 0.

L. Approve Consent Agenda

1. Payroll in the Amount of $149,055.09 and Accounts Payable in the Amount of $488,232.98

2. Resolutions to Approve Mutual Aid Agreements for City of Braham, City of North Branch, City of Princeton, Isanti County and Cambridge Isanti Schools

RESOLUTION 2026-154 APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF ISANTI AND THE CITY OF BRAHAM FOR THE SHARING OF EQUIPMENT AND PERSONNEL RESOURCES

RESOLUTION 2026-155 APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF ISANTI AND THE CITY OF NORTH BRANCH FOR THE SHARING OF EQUIPMENT AND PERSONNEL RESOURCES

RESOLUTION 2026-156 APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF ISANTI AND THE CITY OF PRINCETON FOR THE SHARING OF EQUIPMENT AND PERSONNEL RESOURCES

RESOLUTION 2026-157 APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF ISANTI AND THE COUNTY OF ISANTI FOR THE SHARING OF EQUIPMENT AND PERSONNEL RESOURCES

RESOLUTION 2026-158 APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF ISANTI AND THE CAMBRIDGE-ISANTI SCHOOL DISTRICT 911 FOR THE SHARING OF EQUIPMENT AND PERSONNEL RESOURCES

3. Resolution to Accept Additional Donations for the 2026 Illuminate Isanti Event

Councilmember Pedersen asked whether a mutual aid agreement with the City of Cambridge was in place. Staff said one exists but is on a different renewal cycle, and the City is working to make the cycles consistent. The Mayor and Councilmember Zdon thanked the donors and volunteers behind the Illuminate Isanti donations, which totaled $2,900.

RESOLUTION 2026-159 ACCEPTING ADDITIONAL DONATIONS FOR THE 2026 ILLUMINATE ISANTI EVENT

M. Other Communications

1. **September Building Report**
2. **September Code Enforcement Report**
3. **August Police Department Report**
4. **October Engineering Project Status Report**

N. Adjournment

Motion by Councilmember Steve Lundeen, seconded by Councilmember Nick Pedersen to adjourn. The meeting concluded at 8:51 pm. Motion carried: 5 - 0.

Respectfully Submitted,

Jaden Strand
City Clerk/Deputy HR Director

AGENDA ITEM NO. K.1

MEMO

To:
From:
Date: November 4, 2026
Subject: Evergreen Apartments Parking Continued Discussion

Request:

AGENDA ITEM NO. K.2

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Joshua Becker, Public Services Director
Date: November 4, 2026
Subject: Woodland Park Playground Safety Audit Discussion

Background:

While Minnesota state law does not legally mandate a safety audit to open a public park, conducting one especially for playground equipment is standard municipal practice. Performing an initial audit by a Certified Playground Safety Inspector ensures compliance with national safety standards (ASTM/CPSC) and aligns with League of Minnesota Cities Insurance Trust recommendations to protect the city against liability. Public Works has recieved a proposal for the safety audit in the amount of $1,500.00

Request:
Staff is requesting discussion on this item.

Attachment(s):
- Resolution Approving A Proposal With The Institute For Environmental Assessment, Inc. (IEA) For Playground Safety Audit Service At Woodland Park.docx
- Playground Safety Audit Proposal For Woodland Park

RESOLUTION 2026-XXX

APPROVING A PROPOSAL WITH THE INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC. (IEA) FOR PLAYGROUND SAFETY AUDIT SERVICES AT WOODLAND PARK

WHEREAS, the City of Isanti desires to evaluate the Woodland Park Playground equipment and protective surfacing to ensure compliance with ASTM standards and CPSC guidelines; and,

WHEREAS, the Institute for Environmental Assessment, Inc. (IEA) has submitted Proposal #A190 to provide a Certified Playground Safety Inspector (CPSI) to perform the audit and deliver a prioritized compliance report for a lump-sum fee of $1,500; and,

WHEREAS, sufficient funds for this expenditure are available within the City's Park Dedication 214-45200-500; and,

WHEREAS, the City Council wishes to establish a policy requiring certified safety audits whenever Public Works constructs or assembles new park equipment or playground facilities to maintain safety compliance and reduce liability across all municipal parks;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ISANTI, MINNESOTA, that:

1. Proposal #A190 from IEA for playground safety audit services at Woodland Park is hereby approved, funded through the Park Dedication 214-45200-500.

2. The Finance Department is authorized to amend the budget accordingly.

3. The Public Services Director is authorized to execute any and all documents necessary to implement this Resolution.

4. It is hereby established as City practice that whenever the Public Services / Public Works Department constructs, installs, or assembles new park equipment or playground facilities, a certified playground safety audit shall be conducted prior to or upon project completion to verify safety compliance.

This resolution was duly adopted by the Isanti City Council this 4th day of November 2026.

_____

Attest: Mayor Luke Merrill

_____

Jaden Strand
City Clerk/ Deputy HR Director

AGENDA ITEM NO. K.3

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: November 4, 2026
Subject: Request for Public Use of Facility for Hearing Tests Discussion

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Request:
Mayor Luke Merrill is requesting discussion on this item.

AGENDA ITEM NO. K.4

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: November 4, 2026
Subject: Resolution to Consider Approving a Request for Angled Parking Abutting First Ave NW

Background:

The new owners of 104 Main Street West are putting the finishing touches on their buildout and are preparing to open The Creamery Kitchen and Taphouse. To accommodate incoming patrons and maximize downtown parking availability, the property owners have submitted a formal request to install 45-degree angled parking spaces along the First Avenue NW side of the building. Under City Code § 350-11-1.5 (Off-Street Parking), angled parking abutting the street is permitted specifically along First Avenue NW and SW, subject to final approval by the City Council.

City staff, including the Public Services Director, Community Development Director, and City Engineer, have reviewed the proposed site layout to ensure public safety, adequate sightlines, and right-of-way flow. Staff recommends approval subject to key operational conditions: all striped spaces must maintain a minimum distance of at least 30 feet from the stop sign at Main Street West, parking maneuvering must not encumber or encroach upon the adjacent public alleyway, and the property owner assumes full responsibility for initial striping costs, ongoing striping maintenance, and snow removal for the portion of spaces located on private property.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Approving a Request for Angled Parking Abutting First Ave NW
- Diagonal Parking Concept

RESOLUTION 2026-XXX

APPROVING A REQUEST FOR ANGLED PARKING ABUTTING FIRST AVENUE NW

WHEREAS, Zoning Code **§ 350-11-1.5 (Off-Street Parking)** provides that:

"Exception to those properties located along First Avenue NW or SW, 90-degree parking is permitted abutting the street when approved by the City Council."; and,

WHEREAS, the property owner of **104 Main Street West** has requested City Council authorization to establish 45-degree angled parking abutting the street along First Avenue NW adjacent to their property pursuant to Zoning Code § 350-11-1.5; and,

WHEREAS, City staff and the City Council have reviewed the proposed parking layout to ensure compliance with municipal standards, traffic safety, adequate sightlines, and public right-of-way clearance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Isanti, Minnesota, as follows:

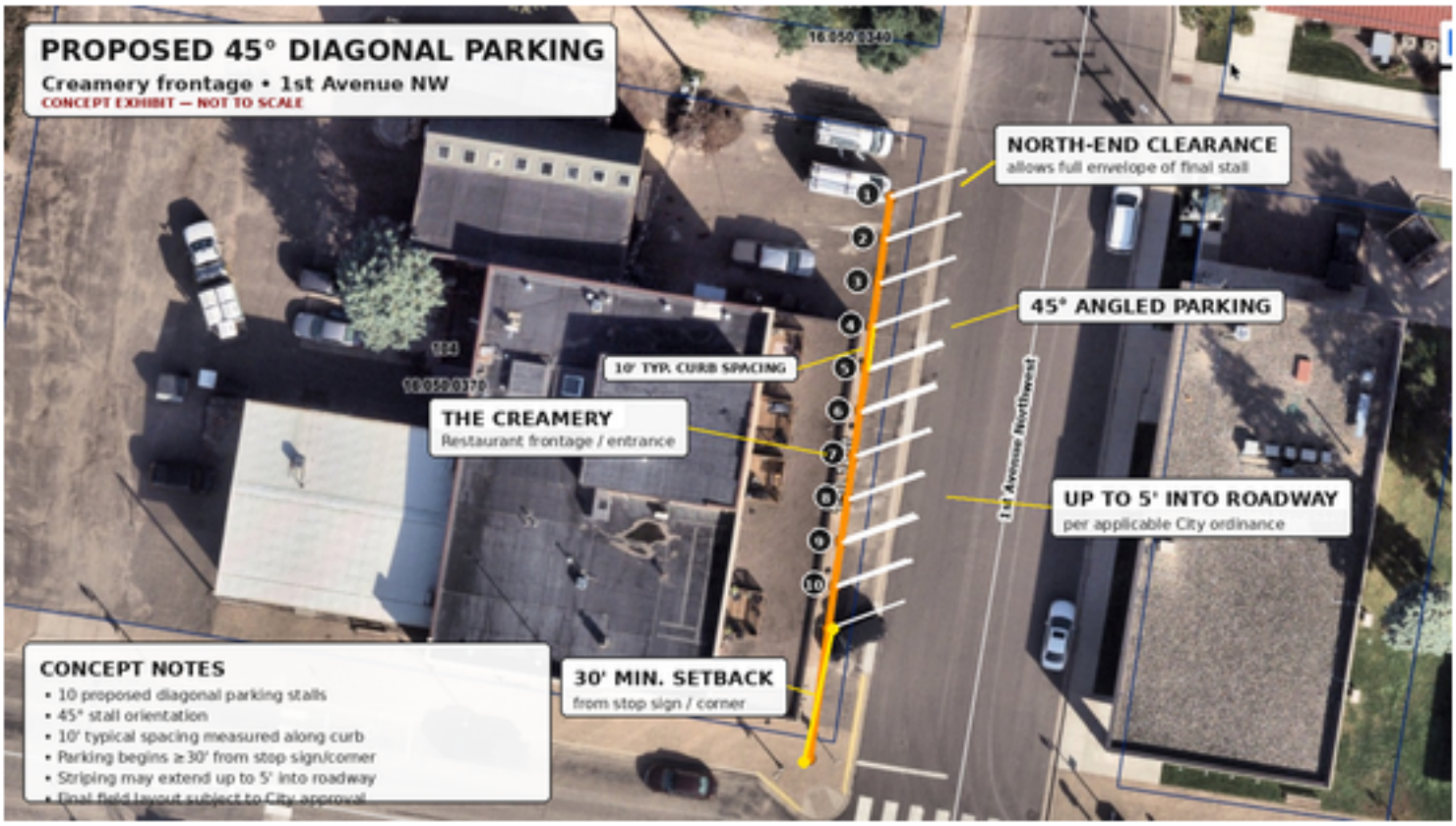
1. **Approval:** Pursuant to Zoning Code § 350-11-1.5, the City Council hereby approves the request to establish 45-degree angled parking along First Avenue NW abutting the property at **104 Main Street West**, subject to the conditions set forth herein.
2. **Conditions of Approval:**
    - **Installation and Striping:** The property owner shall be solely responsible for all costs associated with the initial installation, marking, and painting/striping of the angled parking spaces.
    - **Stop Sign Clearance:** All striped parking spaces must maintain a minimum distance of **at least thirty (30) feet** from the stop sign located at the intersection of First Avenue NW and Main Street West.
    - **Alleyway Protection:** The parking spaces and vehicle maneuvering areas shall not encumber, obstruct, or encroach upon the adjacent public alleyway in any manner.
    - **Striping Maintenance:** The property owner shall maintain all parking space striping in a clear, visible, and legible condition at their own expense.
    - **Snow Removal Maintenance:** The property owner shall remain continuously responsible for maintaining and clearing snow and ice from the portion of the parking spaces located on private property.
3. **Effective Date:** This resolution shall become effective immediately upon its passage and adoption.

Adopted by the Isanti City Council this 4th day of November, 2026.

_____
Mayor Luke Merrill

Attest:

_____
Jaden Strand
City Clerk/Deputy HR Director


PROPOSED 45° DIAGONAL PARKING
Creamery frontage • 1st Avenue NW
CONCEPT EXHIBIT — NOT TO SCALE
NORTH-END CLEARANCE
allows full envelope of final stall
45° ANGLED PARKING
10' TYP. CURB SPACING
THE CREAMERY
Restaurant frontage / entrance
1st Avenue Northwest
UP TO 5' INTO ROADWAY
per applicable City ordinance
30' MIN. SETBACK
from stop sign / corner
CONCEPT NOTES
• 10 proposed diagonal parking stalls
• 45° stall orientation
• 10' typical spacing measured along curb
• Parking begins ≥ 30' from stop sign/corner
• Striping may extend up to 5' into roadway
• Final field layout subject to City approval

AGENDA ITEM NO. K.5

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: November 4, 2026
Subject: Resolution to Consider Approving the Seasonal Placement of a Handicap-Accessible Portable Restroom at Bluebird Park for Winter Months

---

Background:

Due to the continued and year-round public utilization of Bluebird Park during the winter months, city staff was directed to evaluate options for maintaining public restroom amenities on-site. Specifically, the popular usage of the park's winter sledding hill has generated a consistent demand for accessible restroom facilities throughout the snow season. Following previous preliminary discussions by the City Council, staff brought back for clarification.

Staff recommends adding one handicap-accessible portable restroom unit from the City's current vendor, Absolute Portables, to be placed near the amphitheater and multi-use bike path for optimal access and maintenance clearing. Under the City's existing service agreement, standard monthly maintenance fees are typically $60.00 per month; however, winter servicing requires specialized anti-freeze solutions and winterization procedures, bringing the cold-weather contract rate to $90.00 per month. Funding for this monthly expense will be absorbed within the Parks Department maintenance budget.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Approving the Seasonal Placement of a Handicap-Accessible Portable Restroom at Bluebird Park for Winter Months

RESOLUTION 2026-XXX

APPROVING THE SEASONAL PLACEMENT OF A HANDICAP-ACCESSIBLE PORTABLE RESTROOM AT BLUEBIRD PARK FOR WINTER MONTHS

WHEREAS, Bluebird Park experiences continuous public recreational use during the winter months, particularly around the sledding hill; and,

WHEREAS, City Council previously discussed the necessity of providing adequate public restroom amenities to accommodate park visitors during the winter season; and,

WHEREAS, City Staff sought clarification and finalized pricing from the City's contracted vendor, Absolute Portables, for a handicap-accessible portable restroom unit; and,

WHEREAS, Absolute Portables can provide and service a handicap-accessible unit adjacent to the amphitheater and bike path at a winter service contract rate of $90.00 per month (reflecting seasonal servicing and maintenance adjustments from the standard $60.00 monthly rate); and,

WHEREAS, funding for the monthly seasonal service fee is available within the Parks Department operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ISANTI, MINNESOTA THAT:

1. The seasonal placement of one (1) handicap-accessible portable restroom unit at Bluebird Park near the amphitheater and bike path is hereby approved for the winter months.
2. The City Council authorizes the expenditure of $90.00 per month to Absolute Portables for the winter maintenance and servicing of the facility.
3. City Staff is authorized to take all necessary administrative steps to coordinate delivery, site placement, and seasonal servicing.

Adopted by the Isanti City Council this 4th day of November, 2026.

_____
Mayor Luke Merrill

Attest:

_____
Jaden Strand
City Clerk/Deputy HR Director

AGENDA ITEM NO. K.6

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jared Haas, Associate Planner
Date: November 4, 2026
Subject: Resolution to Consider Request by Delightful Acres Weddings and Events to Consider Approval of a Conditional Use Permit for 27600 Polk St NE.

Background:
Delightful Acres Weddings & Events has submitted a Conditional Use Permit application to operate a restaurant at the existing event center located at 27600 Polk St NE. The property is zoned Recreational Commercial District. The Conditional Use Permit would allow the property owners to apply for a liquor license, which would enable them to provide their own bartending services for wedding and events rather than relying on mobile bartending services.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Request by Delightful Acres Weddings and Events to Consider Approval of a Conditional Use Permit for 27600 Polk St NE
- Findings of Fact and Conclusion
- Site Map

RESOLUTION 2026-XXX

APPROVING A CONDITIONAL USE PERMIT TO ALLOW A RESTAURANT USE IN THE RC RECREATIONAL COMMERCIAL DISTRICT AT 27600 POLK ST NE

WHEREAS, an application has been submitted by **Delightful Acres Weddings and Events** requesting approval of a Conditional Use Permit (CUP) to allow a restaurant use at 27600 Polk St NE; and,

WHEREAS, the subject property is zoned RC Recreational Commercial District; and,

WHEREAS, the property previously operated with mobile catered food and beverages; and,

WHEREAS, the Planning Commission held a public hearing on October 20th, 2026, to consider the CUP application, taking public testimony and evaluating the proposal against the criteria set forth in the Isanti Zoning Ordinance; and,

WHEREAS, the Planning Commission recommended approval of the requested Conditional Use Permit; and,

WHEREAS, the City Council has reviewed the application, staff report, and Planning Commission recommendations, and finds that the proposed restaurant use aligns with the goals of the Recreational Commercial District to foster commercial vitality while maintaining compatibility with surrounding properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ISANTI, MINNESOTA:

1. The City Council hereby approves a Conditional Use Permit for Delightful Acres Weddings and Events to operate a restaurant at 27600 Polk St NE, subject to the following conditions:

   a. Compliance with all applicable state and local building, commercial health, food safety, and fire codes prior to issuance of a Certificate of Occupancy.

   b. Adherence to all standard operational, lighting, trash management, and signage standards as set forth in the Isanti Zoning Ordinance and Downtown Overlay District guidelines.

2. This Conditional Use Permit shall run with the land and remain in effect provided all conditions of approval and city code requirements are continuously satisfied.

This Resolution hereby approved by the Isanti City Council this 4th day of November 2026.

_____
Mayor Luke Merrill

Attest:

_____
Jaden Strand
City Clerk/ Deputy HR Director

FINDINGS OF FACT

CONDITIONAL USE PERMIT – 27600 Polk St NE

APPLICANT: Delightful Acres Weddings and Events

ZONING: RC - Recreational Commercial District

1. The proposed use will not be detrimental to or endanger the public health, safety, comfort, or general welfare.

- **Finding:** The property at 27600 Polk St NE has been operating successfully as a wedding and event center for several years. The Conditional Use Permit will allow the property owners to apply for a liquor license to serve their own alcohol rather than relying on mobile bartenders. Any renovations and operational plans will be required to comply fully with current state and local building, health, food safety, and fire codes prior to issuance of a Certificate of Occupancy, ensuring public health and safety are fully protected.

2. The proposed use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor significantly diminish or impair property values within the neighborhood.

- **Finding:** The property is situated within the RC – Recreational Commercial District where weddings and events are reasonable uses. Food and alcohol are already being served at the location during events, but are provided by outside vendors. Allowing the property owners to provide their own services will not impact neighboring properties.

3. The proposed use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

- **Finding:** The property is an existing, established commercial events center and the Conditional Use Permit will not obstruct or negatively impact surrounding development or future improvements in the downtown core.

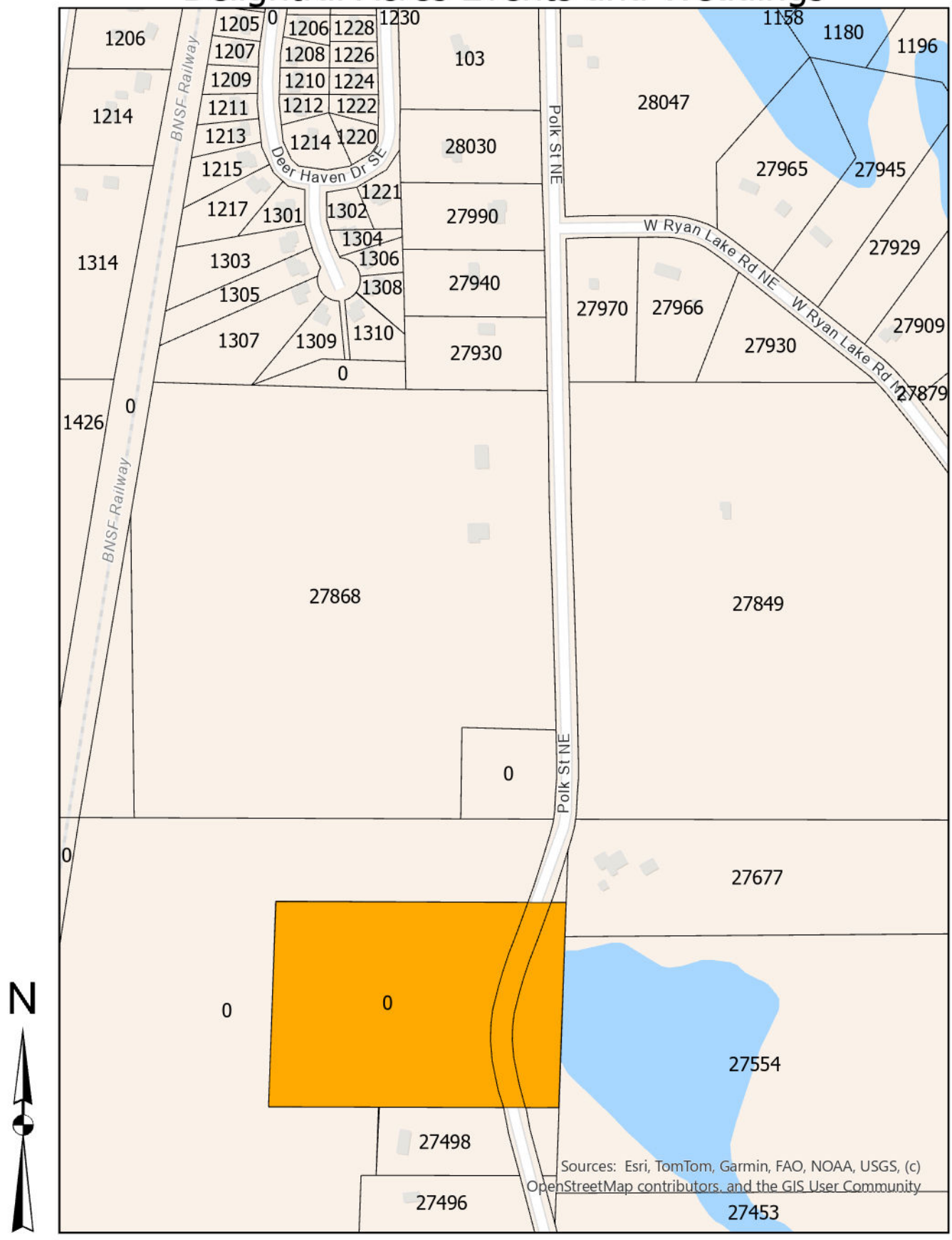
4. Adequate utilities, access roads, drainage, off-street parking, and/or other necessary facilities have been or are being provided.

- **Finding:** The Conditional Use Permit will not alter the utilities or facilities necessary for the property.

6. The proposed use shall in all other respects conform to the applicable regulations of the district in which it is located, as well as the City of Isanti Comprehensive Plan.

- **Finding:** The Conditional Use of a restaurant fulfills the goals of the City of Isanti Comprehensive Plan by fostering economic activity and supporting local business development. The proposed CUP fully conforms with current city performance and zoning standards.

Delightful Acres Events and Weddings



Scale: 1:7,078

AGENDA ITEM NO. K.7

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jared Haas, Associate Planner
Date: November 4, 2026
Subject: Resolution to Consider Request by Capstone Homes for Annexation by Property Owner Petition and Zoning Map Amendment located at PID 05.021.0102

Background:
Request by Capstone Homes for Annexation by Property Owner Petition and Zoning Map Amendment located at PID 05.021.0102 prior for incorporation into the planned Sanbrook Greens development. The concept plan for the development was presented to the Planning Commission during the July 2026 meeting. The property will be zoned R-1 Single Family Residential.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Consider Approving Annexation and Zoning Amendment for Sanbrook Greens
- Findings of Fact and Conclusions
- Site Map

RESOLUTION 2026-XXX

APPROVING ANNEXATION AND ZONING MAP AMENDMENT FOR NEW HOPE COMMUNITY CHURCH

WHEREAS, Capstone Homes has requested approval of Annexation by Property Owner Petition for Parcel ID 05.021.0102 and,

WHEREAS, Capstone Homes has also concurrently applied for a Zoning Map Amendment to rezone the above parcel to R-1 Single Family Residential District; and,

WHEREAS, the City of Isanti Planning Commission conducted a public hearing on both the Annexation and Zoning Map Amendment on October 20, 2026; and,

WHEREAS, the City of Isanti Planning Commission recommended approval of both the Annexation and Zoning Map Amendment at its regularly scheduled meeting on October 20, 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ISANTI, MINNESOTA, that it adopts the Findings of Fact and Conclusion related to the requested Annexation by Property Owner Petition and Zoning Map Amendment and **BE IT FURTHER RESOLVED** that the requested Annexation and Zoning Map Amendment be hereby approved, subject to compliance with all applicable requirements and conditions contained in the City of Isanti Zoning Ordinance.

Adopted by the Isanti City Council on this 4th day of November 2026.

_____

Attest: Mayor Luke Merrill

_____

Jaden Strand
City Clerk/Deputy HR Director

FINDINGS OF FACT AND CONCLUSION
ANNEXATION AND ZONING MAP AMENDMENT– CAPSTONE HOMES

Request

Request by Capstone Homes to annex PID 05.021.0102.

Findings of Fact

1. The applicant is requesting Annexation by Property Owner Petition and Map Amendment of the 20 acre parcel prior to platting a new development.
2. The property is currently located outside the corporate limits of the City of Isanti.
3. The property is currently located in Isanti Township, Isanti County, Minnesota.
4. The property is contiguous to the existing corporate limits of the City of Isanti.
5. The property will be subject to City of Isanti zoning regulations upon annexation.
6. The R-1 Single Family Residential District allows for the planned residential use.
7. A public hearing on the matter was scheduled before the City of Isanti Planning Commission on October 20th, 2026 at 6:00 p.m. at City Hall within the City Council Chambers.
8. Notice of the Annexation and Map Amendment application was published with the *County Star* on October 8th, 2026. Notices were sent to all property owners located within 350 feet of the aforementioned property.

Conclusions

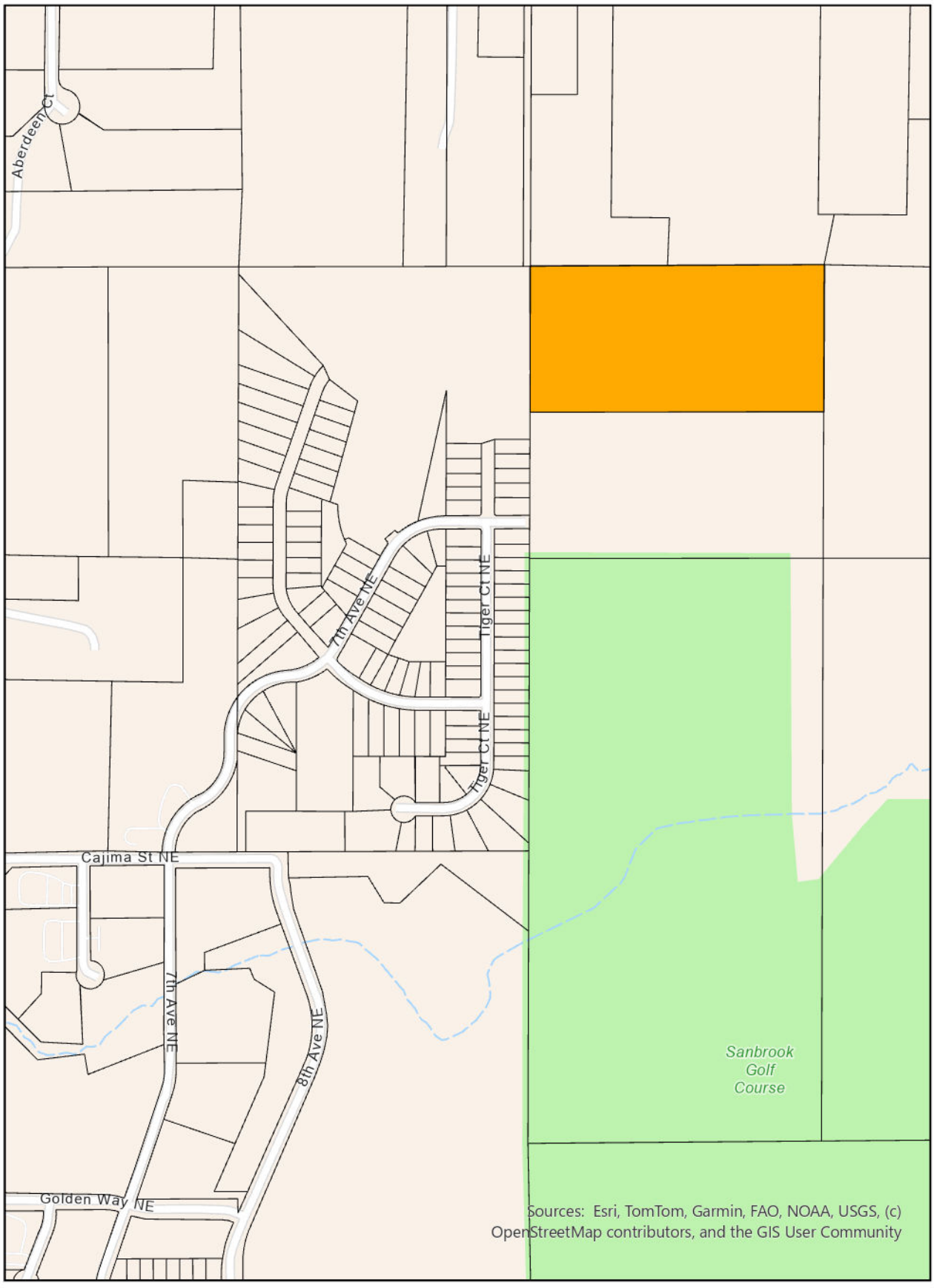
In review of the standards established in Section 6, Subdivision 1; the following conclusions have been made (*conclusions to each requirement are shown in italics):*

1. The proposed annexation is consistent with the orderly growth and development of the City of Isanti.
   The proposed annexation incorporates approximately 20 acres that are contiguous to the existing City boundaries and represents a logical extension of the City's municipal limits.
2. The proposed annexation is consistent with the City's Comprehensive Plan and long-range planning objectives.

The annexation provides the City with the ability to plan for the future land use and development of the property in conjunction with surrounding properties and existing City infrastructure.

3. The proposed annexation will facilitate the orderly provision of municipal services.
   The property can be incorporated into the City's municipal service area, with the extension or provision of municipal services occurring in accordance with City standards and development requirements.
4. The proposed annexation will not create an unreasonable or irregular municipal boundary.
   The property is contiguous with the existing City limits and constitutes a logical extension of the City's corporate boundary.
5. The proposed annexation is compatible with surrounding land uses.
   The annexation will allow future land use and development of the property to be regulated under the City's zoning and subdivision regulations and coordinated with surrounding development.

Sanbrook Greens Annexation



N

Scale: 1:11,060

AGENDA ITEM NO. K.8

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Joshua Becker, Public Services Director
Date: November 4, 2026
Subject: Moir Park Playground Removal Quote Discussion

Background:
Moir Park playground removal quotes discussion. Quotes will be presented at council meeting.

Request:
Staff is requesting action on this item.

AGENDA ITEM NO. K.9

MEMO

To:
From:
Date: November 4, 2026
Subject: Woodland Park Child at Play Signage

Request:
Mayor Luke Merrill requested discussion on this item.

AGENDA ITEM NO. L.1

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Pam Dahlheimer, Assistant Finance Director
Date: November 4, 2026
Subject: Payroll in the Amount of $150,435.18 and Accounts Payable in the Amount of $834,955.23

Background:
AP and Payroll are attached.

Request:
Staff is requesting action on this item.

Attachment(s):
- 10.23.2026 Payroll Period
- AP261002

City of Isanti

Gross Payroll	129,561.56
Social Security & Medicare	6,869.10
Public Employees Retirement	14,004.52
Total City Expense	150,435.18

Pay Date 10/23/2026

Pay Period 22 (10/4/26-10/17/26)

GL Period	Check Issue Date	Vendor Number	Payee	Check GL Account	Amount
26-Oct	10/29/2026	953	ALL AMERICAN TITLE CO LLC	601-20200	149
26-Oct	10/29/2026	2863	AMAZON CAPITAL SERVICES	609-20200	1,465.08
26-Oct	10/29/2026	2030	ARTISAN BEER COMPANY	609-20200	1,289.97
26-Oct	10/29/2026	3623	ASPHALT SURFACE TECHNOLOGIES	425-20200	251,041.08
26-Oct	10/29/2026	1141	ASSURANT EMPLOYEE BENEFITS	861-20200	675.79
26-Oct	10/29/2026	2850	BEAUDRY OIL & PROPANE INC	101-20200	5,445.70
26-Oct	10/29/2026	53	BELLBOY CORPORATION	609-20200	6,843.48
26-Oct	10/29/2026	2853	BENEFIT EXTRAS INC	609-20200	38.75
26-Oct	10/29/2026	9	BERNICKS PEPSI-COLA	609-20200	6,898.07
26-Oct	10/29/2026	368	BILLS QUALITY CLEANING	609-20200	740
26-Oct	10/29/2026	1387	BJORKLUND COMPANIES LLC	214-20200	4,018.33
26-Oct	10/29/2026	2319	BREAKTHRU BEVERAGE MN WINE & SPIRITS LLC	609-20200	11,777.36
26-Oct	10/29/2026	2487	CAPITOL BEVERAGE SALES	609-20200	1,661.20
26-Oct	10/29/2026	1815	CENTURYLINK	602-20200	398.09
26-Oct	10/29/2026	3083	CLOSING HUB	601-20200	112.46
26-Oct	10/29/2026	918	CRYSTAL SPRINGS ICE	609-20200	356.6
26-Oct	10/29/2026	8	DAHLHEIMER DISTRIBUTING CO	609-20200	67,847.42
26-Oct	10/29/2026	1941	DELTA DENTAL	861-20200	4,932.60
26-Oct	10/29/2026	2478	EAST CENTRAL ENERGY	101-20200	42.85
26-Oct	10/29/2026	1101	FIRST AMERICAN TITLE INSURANCE CO	601-20200	218.95
26-Oct	10/29/2026	1165	FIRST NATIONAL BANK OF OMAHA	602-20200	297,590.00
26-Oct	10/29/2026	3441	FLEX TITLE COMPANY	601-20200	68.66
26-Oct	10/29/2026	3764	GLOBAL RESERVE LLC	609-20200	1,720.00
26-Oct	10/29/2026	2537	GROTTE, KATIE	101-20200	671.5
26-Oct	10/29/2026	160	HAWKINS INC	602-20200	17,470.10
26-Oct	10/29/2026	162	ISANTI RENTAL INC	101-20200	30.99
26-Oct	10/29/2026	7	JOHNSON BROTHERS LIQUOR CO	609-20200	45,850.31
26-Oct	10/29/2026	2647	JOHNSON CONTROLS	101-20200	720
26-Oct	10/29/2026	3382	JTK DISTRIBUTORS	609-20200	135
26-Oct	10/29/2026	5	KAWALEK TRUCKING	609-20200	1,000.60
26-Oct	10/29/2026	3118	KLOCKOW BREWING COMPANY INC	609-20200	207
26-Oct	10/29/2026	1170	LAND TITLE INC	601-20200	167.01
26-Oct	10/29/2026	434	LITTLE FALLS MACHINE INC	101-20200	474.99
26-Oct	10/29/2026	3973	LORINSER, ROSS	601-20200	63.86
26-Oct	10/29/2026	3938	M AMUNDSON CIGAR & CANDY CO	609-20200	3,257.69
26-Oct	10/29/2026	131	MACQUEEN EQUIPMENT INC	603-20200	426.96
26-Oct	10/29/2026	3117	MAVERICK WINE LLC	609-20200	342
26-Oct	10/29/2026	17	MCDONALD DISTRIBUTING CO	609-20200	32,010.42
26-Oct	10/29/2026	616	MENARDS - CAMBRIDGE	228-20200	472.82
26-Oct	10/29/2026	2953	MIDCONTINENT COMMUNICATIONS	609-20200	545.19
26-Oct	10/29/2026	1536	MINNESOTA DEED	219-20200	833.33
26-Oct	10/29/2026	2208	MINNESOTA EQUIPMENT INC	101-20200	19.34
26-Oct	10/29/2026	3974	MORLEY, GERALDINE	601-20200	39.52
26-Oct	10/29/2026	2080	MVTL LABORATORIES INC	601-20200	523.53
26-Oct	10/29/2026	2553	O'REILLY	101-20200	35.81
26-Oct	10/29/2026	3874	OXFORD STREET MERCHANTS	609-20200	3,961.00
26-Oct	10/29/2026	3847	PANKAN, JEFF	603-20200	100
26-Oct	10/29/2026	2288	PARTNERS TITLE	601-20200	30.28
26-Oct	10/29/2026	617	PAUSTIS WINE COMPANY	609-20200	794
26-Oct	10/29/2026	44	PHILLIPS WINE & SPIRITS INC	609-20200	9,793.53
26-Oct	10/29/2026	2341	RED BULL DISTRIBUTION CO INC	609-20200	214.47
26-Oct	10/29/2026	3308	RED PINE WINERY	609-20200	639.84
26-Oct	10/29/2026	2625	RESULTS TITLE	601-20200	86.25
26-Oct	10/29/2026	3795	S & K CREATIONS	228-20200	750
26-Oct	10/29/2026	3975	SCHOOLMEESTERS, CARTER & BRITTANY	601-20200	26
26-Oct	10/29/2026	2396	SOUTHERN GLAZERS OF MN	609-20200	17,622.58
26-Oct	10/29/2026	2156	SUMMIT FIRE PROTECTION	101-20200	16
26-Oct	10/29/2026	1290	THE AMBLE GROUP	101-20200	365.59
26-Oct	10/29/2026	1503	THE AMERICAN BOTTLING COMPANY	609-20200	155.3
26-Oct	10/29/2026	626	THE WINE COMPANY	609-20200	924.75
26-Oct	10/29/2026	2251	TITLE SMART INC	601-20200	37.53
26-Oct	10/29/2026	2362	TITLE WERKS LLC	601-20200	166.61
26-Oct	10/29/2026	3969	UNCOMMON LOON BREWING CO	609-20200	563.5
26-Oct	10/29/2026	686	VERIZON WIRELESS	101-20200	1,637.24
26-Oct	10/29/2026	42	VIKING COCA-COLA BOTTLING CO	609-20200	1,405.45
26-Oct	10/29/2026	1286	VINOCOPIA INC	609-20200	2,847.14
26-Oct	10/29/2026	4	WATSON CO INC	609-20200	563.76
26-Oct	10/29/2026	2626	WW GOETSCH	602-20200	21,625.00
				AP261002 Total	834,955.23

KEY
Early Release
ACH Payment
ER & Hold - Do not mail

Dated: _____

Mayor: _____

City Council: _____

AGENDA ITEM NO. L.2

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Jaden Strand, City Clerk/ Deputy HR Director
Date: November 4, 2026
Subject: Approving 2027 Meeting Dates

Background:
Attached are the proposed 2027 meeting dates for the City Council, City Boards, and City Commissions for Council review and consideration.
Please note the following modifications to the regular meeting schedule:

- Pursuant to Minn. Stat. § 412.02, Subd. 2, municipal terms of office begin on the first Monday in January following an election. Accordingly, the first City Council and EDA meetings of 2027 will be held on Monday, January 4, 2027, to administer oaths of office to newly elected officials and conduct annual organizational business.
- The first City Council and EDA meeting in August has been rescheduled to Wednesday to accommodate Night to Unite activities.

Request:
Staff is requesting action on this item.

Attachment(s):

- 2027 CITY MEETINGS CALENDAR

City of Isanti
Minnesota
A Community for Generations

2027 City of Isanti Meeting Dates

All meetings are scheduled to take place at City Hall on Tuesdays, unless otherwise noted.

City Council

1st & 3rd Tuesdays of the month at 7 pm

January 5	January 19	February 2	February 16	March 2	March 16
April 6	April 20	May 4	May 18	June 1	June 15
July 6	July 20	August 4 (Wed.)	August 17	September 7	September 21
October 5	October 19	November 2	November 16	December 7	December 21

Committee of the Whole

3rd Tuesday of the month at 5 pm

January 19	February 16
March 16	April 20
May 18	June 15
July 20	August 17
September 21	October 19
November 16	December 21

Economic Development Authority

1st Tuesdays of the month at 6:30 pm

January 5	February 2
March 2	April 6
May 4	June 1
July 6	August 4 (Wed.)
September 7	October 5
November 2	

Planning Commission

3rd Tuesday of the month at 6 pm

January 19	February 16
March 16	April 20
May 18	June 15
July 20	August 17
September 21	October 19
November 16	December 21

Parks & Recreation Board

4th Tuesday of the month at 6 pm

January 26	February 23
March 23	April 27
May 25	June 22
July 27	August 24
September 28	October 26
November 23	No December meeting

Other meetings

At 5 pm unless noted.

- City Council Budget Work Session July 6
- City Council Budget Work Session August 4 (Wed.)

AGENDA ITEM NO. L.3

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Stephanie Hillesheim, Community Development Director
Date: November 4, 2026
Subject: Resolution to Accept Donations for Illuminate Isanti 2026

Background:
Through the generous contributions of local businesses and organizations, an additional **$1,615.00** has been raised to for the Illuminate Isanti 2026 event. This remarkable support from our community ensures that Illuminate Isanti will continue to be a vibrant and successful event for all residents to enjoy.

To date $6,865 has been raised towards the event.

Thank you again to all our donors and volunteers for their contributions.

Request:
Staff is requesting action on this item.

Attachment(s):
- Resolution to Accept Donations for Illuminate Isanti 2026

RESOLUTION 2026-XXX

ACCEPTING DONATIONS FOR ILLUMINATE ISANTI 2026

WHEREAS, the City of Isanti hosts community programs and events, including the annual Illuminate Isanti event; and,

WHEREAS, sponsorship funds were collected by Isanti Together as outlined in the 2026 Illuminate Isanti Volunteer Agreement; and,

WHEREAS, pursuant to Minnesota Statutes § 465.03, the City Council may accept donations for the benefit of the City; and,

WHEREAS, local businesses and organizations have contributed sponsorship funds for Illuminate Isanti 2026 as follows:

- Lit'l Sprouts Child Care Center: $500.00
- Plugs Garage: $100.00
- Smile Doctors LLC: $1,015.00
- **TOTAL: $1,615.00**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ISANTI, MINNESOTA:

1. The City Council accepts the sponsorship donations totaling **$1,615.00** for Illuminate Isanti 2026.
2. The City Council thanks each donor for their contribution and support.
3. City staff are authorized to deposit and allocate these funds for Illuminate Isanti 2026 in accordance with the 2026 Illuminate Isanti Volunteer Agreement.

BE IT FURTHER RESOLVED, that the City Council extends its sincere appreciation to all donors and volunteers for their commitment to the community and their support of the Illuminate Isanti event.

Adopted by the Isanti City Council this 4th day of November, 2026.

_____

Attest: Mayor Luke Merrill

_____

Jaden Strand
City Clerk/Deputy HR Director

AGENDA ITEM NO. L.4

MEMO

To: **Mayor Luke Merrill and Members of City Council**
From: Katie Grotte, Human Resources Director
Date: November 4, 2026
Subject: Resolution to Approve the Vendor Guardian for MN Paid Leave and Life Insurance for 2027

Request:
Staff is seeking action on this item.

Attachment(s):
- Resolution to Approve the Vendor Guardian for MN Paid Leave and Life Insurance
- Quote Comparisons

RESOLUTION 2026-XXX

APPROVING GUARDIAN AS THE VENDOR FOR MINNESOTA PAID LEAVE AND LIFE INSURANCE

WHEREAS, the City of Isanti accepted quotes for different vendor options for Minnesota Paid Leave and Life Insurance beginning 2027; and,

WHEREAS, Sun Life is the current vendor for Minnesota Paid Leave and Life Insurance for the City of Isanti and their 2027; and,

WHEREAS, Guardian has submitted a quote to be the vendor for Minnesota Paid Leave at .87% of the standard contribution rate verses the State of Minnesota at .88%, and;

WHEREAS, Guardian will match the rates of basic life insurance coverage to Sun Life and;

WHEREAS, Guardian will also provide a FICA match and process W-2 adjustments saving almost $300 from the State of Minnesota option;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Isanti, Minnesota, to hereby approve the vendor Guardian for Minnesota Paid Leave and Life Insurance:

1. Guardian will be the vendor for 2027 employee life insurance and Minnesota Paid Leave administration.
2. Staff is authorized to sign documents and implement the new vendor platforms as necessary.

This resolution was duly adopted by the Isanti City Council this 4th day of November 2026.

Attest: Mayor Luke Merrill

Jaden Strand
City Clerk/ Deputy HR Director

City of Isanti
MN Paid Family & Medical Leave Effective January 1, 2027

MN PFML	Current	Renewal	Proposal	Proposal
Carrier	Sun Life	Sun Life	Guardian	State of MN
Tax Services	Tax Reports Only	Tax Reports Only	W-2 & FICA Match	Tax Reports Only
Rate as % of Covered Payroll	0.760%	1.340%	0.870%	0.880%
Estimated Annual Premium	$20,687	$36,474	$23,681	$23,953
Premium Difference	$0	$15,787	$2,994	$3,266
Rate Guaranteed Until	12/31/2026	12/31/2027	12/31/2027	12/31/2027

Cost Sharing with Employees	Current	Renewal	Proposal	Proposal
Employee Share of Premiums @ **50% of Actual Rate***	0.380%	0.440%	0.435%	0.440%
Employer Annual Cost	$10,343	$24,497	$11,840	$11,976
Employer Annual Cost Change	N/A	**$14,154**	**$1,497**	**$1,633**
Employer Annual Cost Change %	N/A	136.84%	14.47%	15.79%

**50% of Actual Rate Up to a Max of 50% of State Rate*

AGENDA
CITY OF ISANTI
PARKS AND RECREATION BOARD MEETING

MONDAY, NOVEMBER 16, 2026 – 6:00 PM
COUNCIL CHAMBERS

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Agenda Modifications

E. Adopt Agenda

F. Approval of Meeting Minutes
1. Approval of Minutes from the August 25, 2026, Parks and Recreation Board Meeting

G. Department Updates
1. Parks Department Updates

H. Discussion Items
1. Used Playground Equipment Placement
2. Other Items for Discussion

I. Adjournment

AGENDA ITEM NO. H.1

MEMO

To: **Chair and Members of the Park and Recreation Board**
From: Jausica Swanson, Park and Recreation Coordinator
Date: November 16, 2026
Subject: Used Playground Equipment Placement

Background:
The City Council proposes that the Park Board decide where the used playground equipment will be installed.

Request:
City Council is requesting discussion on this item.

Attachment(s):
- Used Park Equipment



PUBLIC NOTICE

Budget Work Session Meeting

Notice is hereby given that a Budget Work Session will be held on November 17, 2026, immediately following the regularly scheduled City Council meeting in the Isanti City Hall Council Chambers, located at located at 110-1st Avenue NW, Isanti, MN 55040.

The purpose of this work session is to review and discuss budget-related matters. Members of the public are welcome to attend.

Date: October 20, 2026

Jaden Strand
City Clerk/ Deputy HR Director

PUBLIC NOTICE

Notice is hereby given that a Truth-in-Taxation Public Hearing will be held during the regularly scheduled City Council meeting on December 1st, 2026, at 7:00 p.m. in the Isanti City Hall Council Chambers, located at 110-1st Avenue NW, Isanti, MN 55040.

The purpose of this hearing is to discuss the proposed budget and property tax levy, and to allow the public to provide input. Members of the public are welcome to attend.

Date: October 19, 2026

Jaden Strand
City Clerk/ Deputy HR Director